



Civic Centre,  
Arnot Hill Park,  
Arnold,  
Nottinghamshire,  
NG5 6LU

# Agenda

## Overview and Scrutiny Committee

Date: **Monday 23 January 2017**

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Time: **5.30 pm**

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Place: **Reception Room**

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For any further information please contact:

**Helen Lee**

Elections and Members' Services Officer

0115 901 3894

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# Overview and Scrutiny Committee

## Membership

**Chair** Councillor Meredith Lawrence

**Vice-Chair** Councillor Gary Gregory

Councillor Bruce Andrews  
Councillor Sandra Barnes  
Councillor Tammy Bisset  
Councillor Kevin Doyle  
Councillor Roxanne Ellis  
Councillor Paul Feeney  
Councillor Helen Greensmith  
Councillor Marje Paling  
Councillor Stephen Poole  
Councillor Alex Scroggie  
Councillor John Truscott

## **AGENDA**

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- 7 Scrutiny Work Programme** 41 - 54  
Report of the Elections and Members' Services Officer.
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Report of the Elections and Members' Services Officer.
- 9 Any other item which the Chair considers urgent.**

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## **MINUTES OVERVIEW AND SCRUTINY COMMITTEE**

**Monday 21 November 2016**

Councillor Meredith Lawrence (Chair)

Councillor Sandra Barnes  
Councillor Tammy Bisset  
Councillor Kevin Doyle  
Councillor Roxanne Ellis

Councillor Paul Feeney  
Councillor Marje Paling  
Councillor Stephen Poole  
Councillor Alex Scroggie

Apologies for absence: Councillor Bruce Andrews, Councillor Helen Greensmith and Councillor John Truscott

Officers in Attendance: H Barrington, A Bennett, H Lee and D Wakelin

Guests in Attendance Councillor H Wheeler, G Cox, I Cross and A Palmer, East Midlands Ambulance Service.

### **135 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS.**

Councillors Andrews, Greensmith and Truscott. Councillor Bailey attended as substitute.

### **136 TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETING HELD ON 19 SEPTEMBER 2016**

#### **RESOLVED:**

That the minutes of the above meeting, having been circulated, be approved as a correct record.

### **137 DECLARATION OF INTERESTS.**

None.

### **138 EAST MIDLANDS AMBULANCE SERVICE**

Ian Cross, Locality Manager, Greg Cox, General Manager and Annie Palmer, External Relations and Engagement Manager, East Midlands Ambulance Service attended the meeting to discuss service priorities and listen to Members comments and suggestions regarding the ambulance service. Annie delivered a presentation which informed Members about:

- Staffing issues
- Delivering national performance standards for response times, this included how priorities for ambulances were categorised and how telephone assessment can assist with this.
- Delivering national performance standards (number of responses)
- Improvements to patients services
- The 2016/17 contract settlement and future improvements.

Following questions and comments from Members the following issues were addressed:

- The 11% turnover of frontline staff was in-line with national trends. Paramedics are now degree level entrants and there is competition between ambulance trusts for newly qualified staff. Some trusts offer incentives to new recruits, EMAS does not do this.
- When people request an ambulance they regard their problem as an emergency, this is not always the case. The telephone assessment service helps to categorise and prioritise those that are
- The introduction of the Frail Elderly Liaison Officer in Northamptonshire has led to a reduction in hospital admissions and, resources permitting, this will be moved into other areas. Staff undertaking this role sometimes have to be recalled to help maintain ambulance cover; this can present issues around maintaining the service.
- Ambulance cases are not prioritised when they attend the Accident and Emergency Department. Some people sometimes call ambulances when they could get there themselves.
- Handover times at hospitals are a national problem, there are identified staff available to assist ambulance staff. The system whereby by one clinician, the paramedic, delivers patients to another clinician is preferred. The paramedics will have been with the patient from the initial diagnosis and have an understanding of the circumstances surrounding the case.
- There are currently 10 ambulances and 7 cars available to the ambulance service in Nottingham. Demand for ambulances is such that they are on the road all the time. There is a car based at Jubilee House on standby.
- The Community First Responder scheme is a really useful. The Trent scheme covers West Bridgford, Gedling, Arnold and Woodborough. EMAS is always looking to develop this scheme and recruit additional volunteers. It was suggested that an article

in the contacts magazine could be useful in recruiting more volunteers.

**RESOLVED to:**

- 1) Thank the representatives from EMAS for a very interesting discussion; and
- 2) Invite EMAS to a future meeting to receive an update.

**Additional document: EMAS presentation.**

**139**

**COUNCIL PLAN 2016/19: OVERVIEW OF QUARTER 2**

The Director of Organisational Development and Democratic Services, Helen Barrington, informed the committee about the position against improvement for action and performance indicators in the 2016/17 Gedling Plan.

Of the 9 indicators shown red at the end of quarter 2, 4 were expected to improve and be on target at year end. However 5 indicators are expected to be behind target at year end, despite management action.

These included:

- I. Number of Fly Tipping incidents reported to Gedling Borough. The Council continues to move an increasing number of fly tips, which reflect the national trend. Officers are focusing on how best to prevent them.
- II. Average time to process homeless applications (number of working days). This issue was discussed by the Portfolio Holder later in the meeting.
- III. Working Days lost to Sickness Absence (rolling 12 month total). Sickness absence is increasing both as an annual average and "month on month". This is mainly due to high levels of long term sickness and the way the sickness figures are calculated on a rolling 12 month cycle. Officers are working proactively to manage levels of sickness absence. Members' considered that the provision of physiotherapy services to staff with muscular skeletal issues could enable people to return to work quicker. They were informed that although this was currently not available there was an employee assistance programme which looked at ways of helping people to return to work.
- IV. Net additional homes provided. This issue was discussed by the Portfolio Holder later in the meeting.
- V. Residual household waste per household in KG. The first 2 quarters of the year are generally higher due to garden waste being put in the black bin. The garden waste collection scheme

will be actively promoted to coincide with the next growing season and in the meantime officers look at ways to reduce residual waste.

Improvements to performance since quarter 1 include:

- I. The percentage of Minor and Other planning applications processed in 8 weeks has improved and in both cases is exceeding the target. This is mainly due to the positive work by the newly recruited Planning Delivery Manager. Both performance indicators are now expected to be on target at year end.
- II. The average time spent in temporary accommodation has reduced.
- III. The percentage of young people claiming Job Seeker Allowance has reduced.
- IV. The number of apprentices hosted by the authority has increased.
- V. The number of affordable homes delivered has met its quarterly target.

Areas highlighted as key achievements in Quarter 2 included the Council's Accredited Training Centre which provides training courses facilitated by the in house training team, the Gedling Menu Employability Programme and the Jobs Fair.

Members' agreed they would like additional information about the Accredited Training Centre's activities.

**RESOLVED to:**

- 1) Note the report; and
- 2) Request additional information relating to the work of the Accredited Training Centre.

**140**

**PROGRAMME OF PORTFOLIO HOLDER ATTENDANCE**

Councillor Henry Wheeler, Portfolio Holder for Housing, Health and Wellbeing attended the meeting to answer questions submitted in advance of the meeting. David Wakelin, Director Health and Community Wellbeing and Alison Bennett, Service Manager Housing also attended the meeting.

**Programme of Portfolio Holder Attendance**

Councillor Wheeler delivered a comprehensive presentation covering all the questions received in advance.



Following questions from Members the following information was clarified:

- The Homeless Reduction Bill will increase the number of people who the Council has a duty to assist. The Bill proposes that the authority should provide temporary accommodation for 56 days an increase from the current 28 days. The Government is allocating a national budget for the implementation of this. The Bill is currently at the Committee stage in the House of Commons.
- The Housing Needs Team has seen an increase both in the number and complexity of cases, to support this increase approval has been given for the appointment of a full time Housing Needs Officer for one year.
- With reference to accommodation for under people under 25 years old. There is a supported lodgings scheme, were people, who have been checked, provide a room and some hospitality in their own homes, but these tend not to be too popular.
- Issues around accessibility are considered when temporary accommodation is offered.
- This week there is no one in bed and breakfast accommodation, typically there are between 1 and 4 most weeks.
- When using bed and breakfast accommodation to house families we do have access to both family and adjoining rooms, and the most suitable B&B placement will be secured depending on availability. However the priority is always to move them on as soon as possible into suitable accommodation. The average time for a family or an individual is ten weeks. Members requested information on how much could be saved if bed and breakfast accommodation was not used.
- There is a severe weather protocol which is used during the winter to house rough sleepers and those with no fixed address in bed and breakfast accommodation; this additional sever weather emergency protocol can lead to an increase in the usage of B&B during the time it runs from 01.12. until 31.03, however there is also provision to extend the service outside this dates dependent on the weather.
- Moves to lease properties from private landlords have met with little success as landlords prefer to rent to private tenants and charge higher rents.
- Work with the Fire Service, the CCG and Environmental Health helps maintain the condition of properties.
- Work is undertaken to support families who have been affected by the bedroom tax and may be affected by the benefits cap, referrals

are made to debt advice services to alleviate issues around poverty and debt. Moves to more affordable housing are considered and the use of discretionary housing benefit for short term assistance. Members requested additional information regarding cases.

### **Future Portfolio Holder Attendance**

Members were informed that Councillor David Ellis, Portfolio Holder for Public Protection will be attending the next committee on the 23rd January. Members will be contacted nearer the date to identify areas for examination. Paddy Tipping the Police and Crime Commissioner would also be attending.

### **RESOLVED to:**

- 1) Note the information and thank Councillor Wheeler and the officers for their attendance; and
- 2) Obtain additional information relating to
  - The cost of bed and breakfast accommodation
  - People referred to debt advice
  - Cases of families affected by changes in benefits.

**Additional document: Housing, Health and Wellbeing presentation.**

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## **SCRUTINY WORK PROGRAMME**

### **FEEDBACK FROM SCRUTINY DEVELOPMENT EVENTS.**

Councillor Lawrence informed Members about the scrutiny development events, and the Scrutiny Network, that he had recently attended. The self-evaluation of skills that was used at one of the events will be circulated to all members. Councillor Doyle and Councillor Paling also attended one or more of the events.

### **COMPLETED SCRUTINY REVIEWS**

Councillor Wheeler provided additional comments and updates to the responses received to this review.

### **Recommendation 5**

At the Gedling Health and Wellbeing Delivery Group meeting on the 10<sup>th</sup> November, the Changepoint Service gave the following update:

- Increasing levels of delivery regarding workplace health – including staff training. GBC to request training programme and assess suitability for staff.
- Due to high levels of referrals and challenges over processing time, Welcome Groups have been organised as a first port of call into the service.
- Staff have been trained as walk leaders and walking groups established – one in Gedling. GBC and Changepoint to work together to ensure links are made with the Get Going in Gedling volunteer walking scheme to enable sustainability.
- An open evening for the Jump Avenue sessions at Arnold Hill Community is being held on 5<sup>th</sup> December at 5pm.
- Health and wellbeing sessions are being delivered in schools.
- Diabetes Awareness Event has been held.
- A 10 week Psychotherapy course is being offered to those referred into Tier 3 of the service.
- Community sessions are being delivered at Arnold Hill Community Centre, Westdale Community Centre, Killisick Community Centre and St George's Centre in Netherfield.

#### **Recommendation 6**

The Changepoint service has agreed to meet directly with Cllr Wheeler to discuss the performance monitoring information relating to the service delivered in Gedling.

#### **Recommendation 10**

Following feedback from Nottingham North and East CCG about the scope of their review, the GP Patients Participation Group's will be unaffected. Cllr. Wheeler will therefore write to all Members encouraging them to join their Local Patient Participation Group.

#### **SCRUTINY IN WORKING GROUPS**

Members considered a range of topics that had been suggested for review. After discussion it was decided that a working group would be established to consider income generation and this could possibly include examination of the fees and charging structures within the authority. The precise focus of the group would be decided at the initial scoping meeting.

Councillor Lawrence would chair the review, Councillors Paling and Scoggie asked to be included in the working group. Additional members would be invited from the wider Council membership.

## **SCRUTINY IN COMMITTEE**

Information regarding the scrutiny work programme was discussed.

## **INFORMATION UPDATES FROM PREVIOUS ITEMS AT COMMITTEE**

Members were updated on information regarding:

- Recording of meetings  
Members requested information regarding how many people had listened to the recording
- Arnold Market
- Councillor Call for Action.

## **SCRUTINY ANNUAL REPORT**

Members were informed about the requirement for an annual report to be submitted to Council.

### **RESOLVED to:**

- 1) Note the information relating to Scrutiny Development Events.
- 2) Note the responses to the Obesity Scrutiny Review and request a six month progress report on implementation of the recommendations.
- 3) Establish a working group to examine the authority's approach to income generation.
- 4) Note the information relating to:
  - I. The scrutiny work programme
  - II. Information from previous committees
  - III. The scrutiny annual report.

## **142 ANY OTHER ITEM WHICH THE CHAIR CONSIDERS URGENT.**

None.

The meeting finished at 7.15 pm

Signed by Chair:  
Date:



**Report to:** Overview and Scrutiny Committee

**Subject:** Front-line Policing in Arnold and Carlton

**Date:** 23 January 2017

**Author:** Elections and Members' Services Officer

## **1. PURPOSE OF THE REPORT**

To introduce a briefing by Paddy Tipping, Nottinghamshire Police and Crime Commissioner regarding front line police services in Arnold and Carlton.

## **2. BACKGROUND**

At the last meeting of the Overview and Scrutiny Committee members expressed concern about the front line police presence available in Arnold and Carlton, and requested information regarding the services members of the public should expect in these areas. Paddy Tipping, Nottinghamshire Police and Crime Commissioner, is attending the meeting to brief the committee and answer questions.

## **3. RECOMMENDATIONS**

The Overview and Scrutiny Committee is recommended to:

- Consider and comment on the information provided; and
- Schedule further consideration if necessary.

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**Report to: Overview and Scrutiny Committee**

**Subject: Programme of Portfolio Holder Attendance**

**Date: 23 January 2017**

**Author: Elections and Members' Services Officer**

## **1. PURPOSE OF THE REPORT**

- I. To consider the areas of responsibility of the Portfolio Holder for Public Protection, Councillor David Ellis as part of the rolling programme of Portfolio Holder attendance.
- II. To discuss areas for examination in the Growth and Regeneration Portfolio for the March meeting.
- III. To update members on information requested at the last committee regarding issues in the Health, Housing and Wellbeing Portfolio.

## **2. BACKGROUND**

At the 20<sup>th</sup> July 2015 Overview and Scrutiny Committee, Members agreed to continue with a programme of attendance by Portfolio Holders, and relevant officers, at committee. Areas of performance, within each portfolio for examination, would be identified, and questions for Portfolio Holder submitted in advance of each meeting. 'Ad hoc' questions could also be put forward at the meeting itself. Non-executive members have also been invited to submit questions for the Portfolio Holder.

## **3. 2016/2017 PROGRAMME OF PORTFOLIO HOLDER ATTENDANCE**

Areas of responsibility within the Public Protection Portfolio include:

- Crime Reduction and Community Safety

- Emergency Planning
- Safeguarding
- Environmental Health

A customised report detailing performance outcomes for Q2 for the above Portfolio is attached at **Appendix 1**.

### **3.1 Questions received in advance of the committee**

The following questions were submitted in advance from Members

#### **Quarter 2 Indicator Report - L1076**

- More analysis concerning the increase in "burglary other"?
- Are there specific areas targeted, specific modus operandi, and specific targets?
- What action has been taken to counter this rise?

#### **Quarter 2 Action Report**

- What is the taxi license improvement plan?
- What is Gedling's contribution to the activities and plans of South Notts. Community Safety Partnership?

#### **General - Concern over speeding**

- When out and about my ward, speeding in built up areas is often mentioned as a major concern. Residents assume it is low priority for police authorities. Is this the case? How can we alleviate this menace? Incidents of excessive and dangerous speeding witnessed by myself seem to be perpetrated by boy racers in smallish cars.

### **4. FUTURE PORTFOLIO HOLDER ATTENDANCE**

Councillor Jenny Hollingsworth Portfolio Holder for Growth and Regeneration, will be attending the next meeting of the committee to give Members the opportunity to examine areas within her Portfolio.

This includes:

- Planning policy, development management and building control
- Transportation
- Town Centre management and development



- Inward investment, business engagement, promotion and support
- Housing Development
- Employment and Skills

Members are asked to consider which service areas they would like to examine in this Portfolio. If they have any specific issues they would like Councillor Hollingsworth address Members are requested to submit questions in advance of the meeting.

A customised report detailing performance outcomes for Q2 for the above Portfolio is attached at **Appendix 2** to assist Members' identify areas for consideration.

## 5. RESPONSES TO REQUESTS FOR FURTHER INFORMATION

Following the Portfolio Holder for Health, Housing and Wellbeing's attendance at the Committee, additional information was requested regarding:

- **The cost of bed and breakfast accommodation in the borough**

<b>To Date 2016/2017</b>	<b>£28,821.08</b>
<b>2015/2016</b>	<b>£44,548.76</b>
<b>2014/2015</b>	<b>£34,140.37</b>
<b>2013/2014</b>	<b>£19,458.00</b>
<b>2012/2013</b>	<b>£41,429.24</b>

- **People referred to debt advice**

We refer both housing association, private landlord tenants and owner occupiers to debt counselling, we also refer people of No Fixed Abode or with no tenancy rights etc. e.g. older children living at home.

Response received from Alison Bennett  
Service Manager, Housing

## 6. RECOMMENDATION

The Overview and Scrutiny Committee is recommended to:

- Consider, ask questions and comment on the information provided
- Thank Councillor Ellis and other guests for their attendance
- Identify areas in the Growth and Regeneration Portfolio for examination at the March meeting
- Note the further information provided regarding arising from the previous committee and decide if any additional information is required.












## **APPENDICIES**

**Appendix 1: Q2 Public Protection**

**Appendix 2: Q2 Growth and Regeneration**




## Quarter 2 Performance report

### Public Protection Portfolio

PI Status		Long Term Trends		Short Term Trends	
	Alert		Improving		Improving
	Warning		No Change		No Change
	OK		Getting Worse		Getting Worse
	Unknown				
	Data Only				

## Indicators

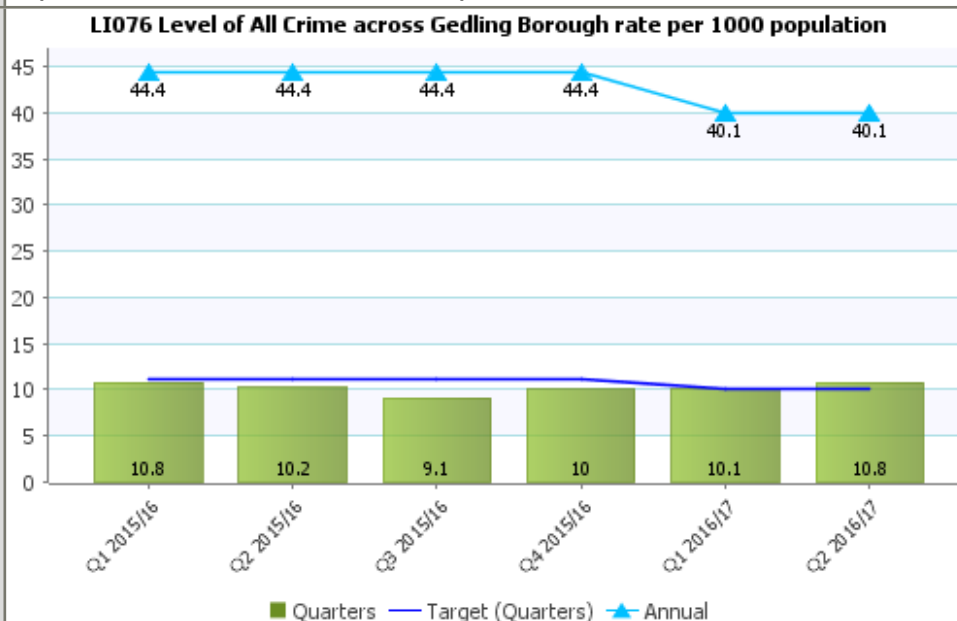
### LI076 Level of All Crime across Gedling Borough rate per 1000 population

<b>Managed By</b>	Andy Callingham	<b>Status</b>	
<b>Current Value</b>	<b>Current Target</b>	<b>Trend compared to last period</b>	<b>Trend compared to year ago</b>
10.8	10.03		


#### Latest Note

All crime in Gedling shows a slight increase of 1.8% year to date. There were 2,410 offences which is 10.8 offences per 1000 population. This figure equates to 42 more offences year to date. Increases have been in 'burglary other' / drug and theft offences. Violence with and without injury have seen a decrease in overall reported crime numbers for the period.

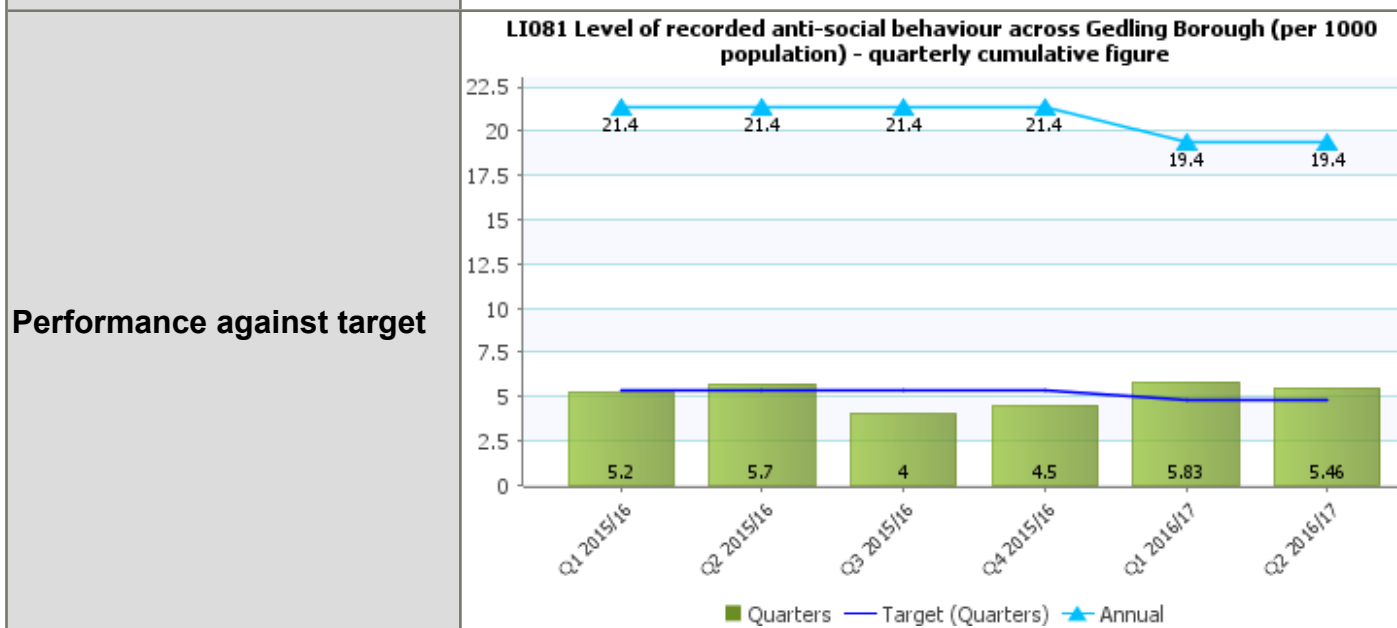
#### Performance against target








**LI081 Level of recorded anti-social behaviour across Gedling Borough (per 1000 population) - quarterly cumulative figure**






<b>Managed By</b>	Andy Callingham	<b>Status</b>	
<b>Current Value</b>	<b>Current Target</b>	<b>Trend compared to last period</b>	<b>Trend compared to year ago</b>
5.46	4.85	↑	↓

**Latest Note** Anti-social behaviour is showing a decrease of 0.5% year to date; 5.83 incidents per 1000 population. There were 1302 incidents compared to 1309 for the same period the previous year, a decrease of 11 incidents.



## Quarter 2 Action Report

Action Status	
	Cancelled
	Overdue; Neglected
	Unassigned; Check Progress
	Not Started; In Progress; Assigned
	Completed

Title	Managed By	Status	Completion Date	Progress Bar	Notes
Develop and implement a programme of active enforcement to discourage environmental crime	Andy Callingham		31-Mar-2019	<div><div>51%</div></div>	Enforcement cases taken to court, covert equipment installed and significant TV coverage obtained to deter offenders
Implement taxi licensing improvement plan	Andy Callingham		31-Mar-2019	<div><div>74%</div></div>	
Identify and evaluate options for delivering CCTV in partnership with Nottinghamshire Police and other local authorities	Andy Callingham		31-Mar-2019	<div><div>50%</div></div>	Capital costs for the move are now clear, work on monitoring and maintenance costs being carried out
Deliver Gedling's contribution to the activities and plans of the South Nottinghamshire Community Safety Partnership	Andy Callingham		31-Mar-2019	<div><div>59%</div></div>	
Continue to invest in new and existing CCTV in priority hotspots	Andy Callingham		31-Mar-2019	<div><div>75%</div></div>	Camera pole installed in Newstead, final works to be carried out imminently

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## Quarter 2 Performance report

### Growth and Regeneration Portfolio

PI Status		Long Term Trends		Short Term Trends	
	Alert		Improving		Improving
	Warning		No Change		No Change
	OK		Getting Worse		Getting Worse
	Unknown				
	Data Only				

### Indicators

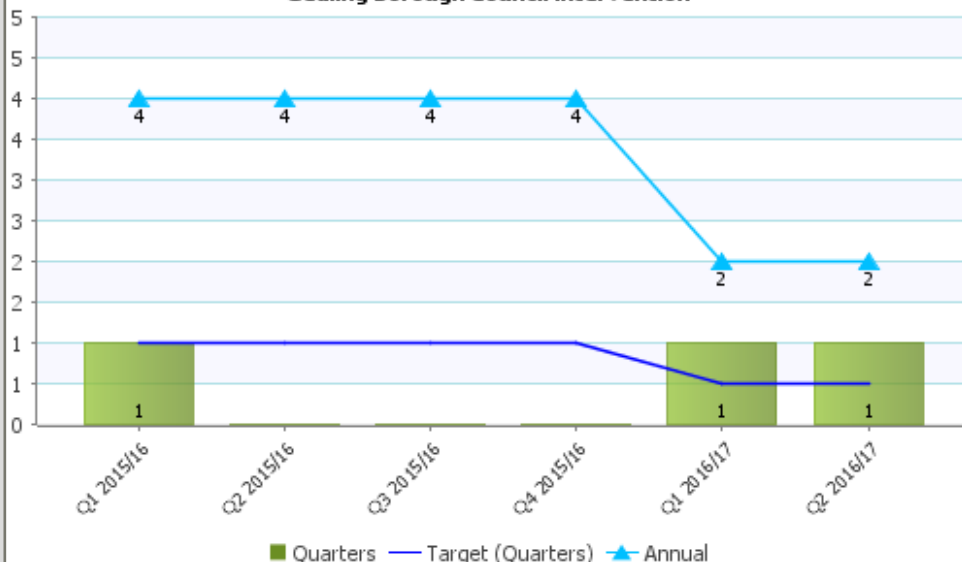
#### LI 118 Number of long term empty homes in the Borough returned to use as a result of Gedling Borough Council intervention




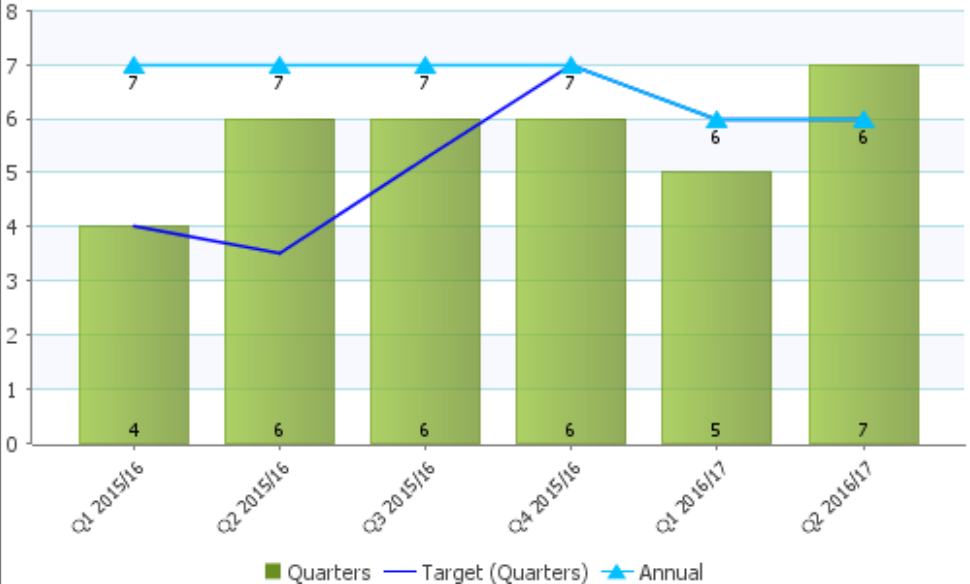
Managed By	Alison Bennett	Status	
Current Value	Current Target	Trend compared to last period	Trend compared to year ago
1	1		

#### Latest Note

#### Performance against target

#### LI 118 Number of long term empty homes in the Borough returned to use as a result of Gedling Borough Council intervention



LI 181 Number of Apprenticeships hosted within Gedling Borough Council																															
Managed By	David Archer	Status																													
Current Value	Current Target	Trend compared to last period	Trend compared to year ago																												
7	6																														
Latest Note																															
Performance against target	<p>LI 181 Number of Apprenticeships hosted within Gedling Borough Council</p>  <table border="1"> <caption>LI 181 Number of Apprenticeships Data</caption> <thead> <tr> <th>Period</th> <th>Quarters (Actual)</th> <th>Target (Quarters)</th> <th>Annual (Target)</th> </tr> </thead> <tbody> <tr> <td>Q1 2015/16</td> <td>4</td> <td>7</td> <td>7</td> </tr> <tr> <td>Q2 2015/16</td> <td>6</td> <td>7</td> <td>7</td> </tr> <tr> <td>Q3 2015/16</td> <td>6</td> <td>7</td> <td>7</td> </tr> <tr> <td>Q4 2015/16</td> <td>6</td> <td>7</td> <td>7</td> </tr> <tr> <td>Q1 2016/17</td> <td>5</td> <td>6</td> <td>6</td> </tr> <tr> <td>Q2 2016/17</td> <td>7</td> <td>6</td> <td>6</td> </tr> </tbody> </table>			Period	Quarters (Actual)	Target (Quarters)	Annual (Target)	Q1 2015/16	4	7	7	Q2 2015/16	6	7	7	Q3 2015/16	6	7	7	Q4 2015/16	6	7	7	Q1 2016/17	5	6	6	Q2 2016/17	7	6	6
Period	Quarters (Actual)	Target (Quarters)	Annual (Target)																												
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Q1 2016/17	5	6	6																												
Q2 2016/17	7	6	6																												



LI 221 Percentage of young people (18-24 year olds) claiming Job Seeker Allowance																															
Managed By	Julie Beresford	Status	✓																												
Current Value	Current Target	Trend compared to last period	Trend compared to year ago																												
1.7%	2.6%	↑	↑																												
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Performance against target	<p><b>LI 221 Percentage of young people (18-24 year olds) claiming Job Seeker Allowance</b></p> <table border="1"> <thead> <tr> <th>Quarter</th> <th>Quarters (%)</th> <th>Target (Quarters) (%)</th> <th>Annual (%)</th> </tr> </thead> <tbody> <tr> <td>Q1 2015/16</td> <td>2.4%</td> <td>2.6%</td> <td>-</td> </tr> <tr> <td>Q2 2015/16</td> <td>3.5%</td> <td>2.6%</td> <td>-</td> </tr> <tr> <td>Q3 2015/16</td> <td>2.9%</td> <td>2.6%</td> <td>-</td> </tr> <tr> <td>Q4 2015/16</td> <td>3.0%</td> <td>2.6%</td> <td>-</td> </tr> <tr> <td>Q1 2016/17</td> <td>2.7%</td> <td>2.6%</td> <td>2.6%</td> </tr> <tr> <td>Q2 2016/17</td> <td>1.7%</td> <td>2.6%</td> <td>-</td> </tr> </tbody> </table> <p>■ Quarters    — Target (Quarters)    ▲ Annual</p>			Quarter	Quarters (%)	Target (Quarters) (%)	Annual (%)	Q1 2015/16	2.4%	2.6%	-	Q2 2015/16	3.5%	2.6%	-	Q3 2015/16	2.9%	2.6%	-	Q4 2015/16	3.0%	2.6%	-	Q1 2016/17	2.7%	2.6%	2.6%	Q2 2016/17	1.7%	2.6%	-
Quarter	Quarters (%)	Target (Quarters) (%)	Annual (%)																												
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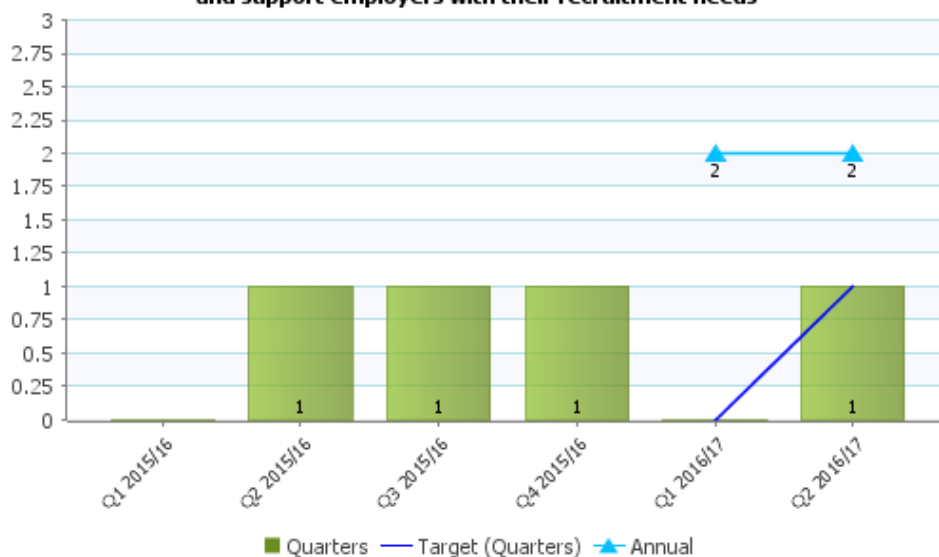
**LI 355 Number of jobs fairs held to support residents to get into work and apprenticeships and support employers with their recruitment needs**

<b>Managed By</b>	Julie Beresford	<b>Status</b>	✓
<b>Current Value</b>	<b>Current Target</b>	<b>Trend compared to last period</b>	<b>Trend compared to year ago</b>
1	1	↑	↑

**Latest Note**

**Performance against target**

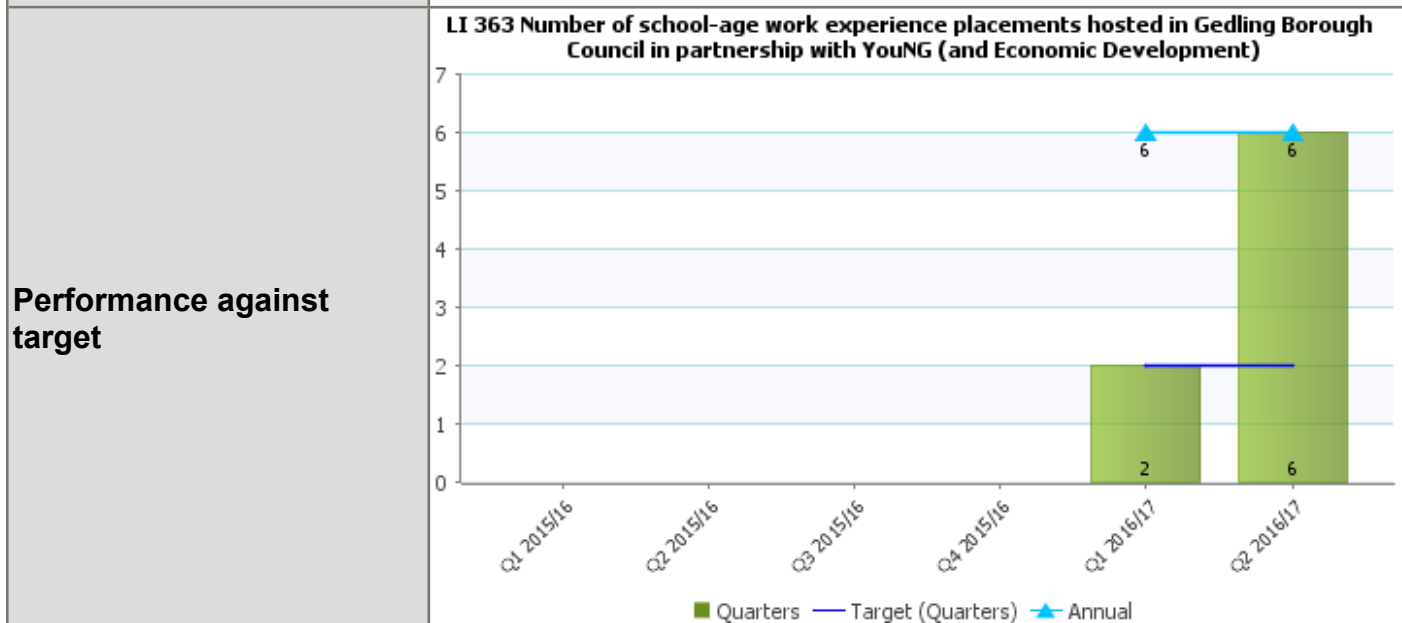
**LI 355 Number of jobs fairs held to support residents to get into work and apprenticeships and support employers with their recruitment needs**






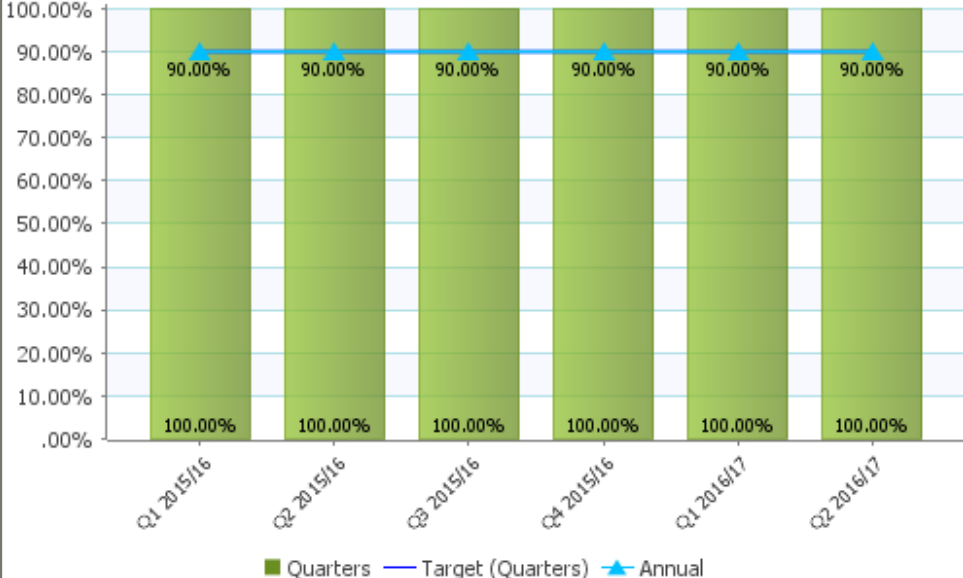
**LI 363 Number of school-age work experience placements hosted in Gedling Borough Council in partnership with YouNG (and Economic Development)**




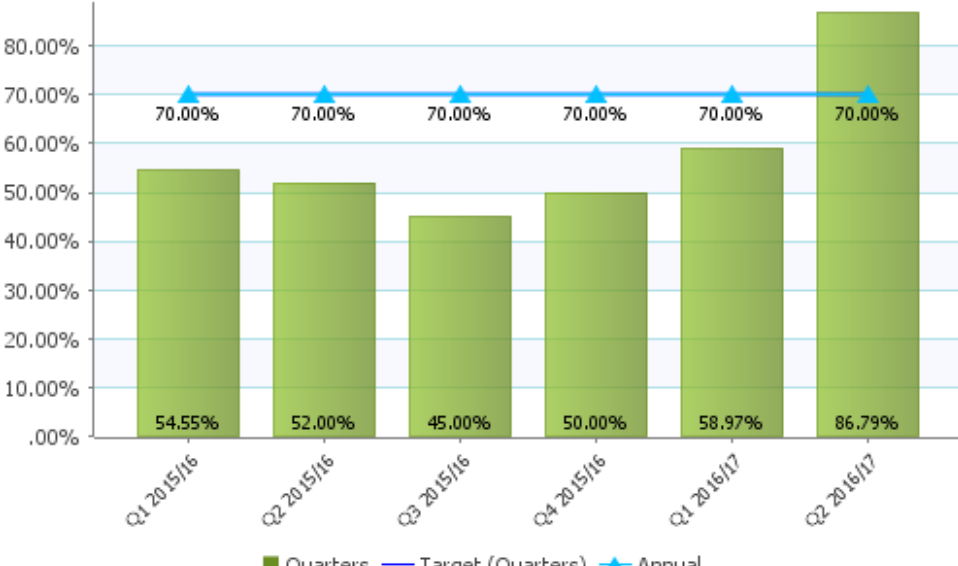
<b>Managed By</b>	David Archer	<b>Status</b>	✓
<b>Current Value</b>	<b>Current Target</b>	<b>Trend compared to last period</b>	<b>Trend compared to year ago</b>
6	2	↑	↑




**Latest Note**



NI 155 Number of affordable homes delivered (gross)																															
Managed By	Alison Bennett	Status	✓																												
Current Value	Current Target	Trend compared to last period	Trend compared to year ago																												
20	20	↑	↑																												
Latest Note																															
Performance against target	<p>NI 155 Number of affordable homes delivered (gross)</p> <table border="1"> <caption>Performance against target data</caption> <thead> <tr> <th>Quarter</th> <th>Quarters</th> <th>Target (Quarters)</th> <th>Annual</th> </tr> </thead> <tbody> <tr> <td>Q1 2015/16</td> <td>0</td> <td>23</td> <td>90</td> </tr> <tr> <td>Q2 2015/16</td> <td>16</td> <td>23</td> <td>90</td> </tr> <tr> <td>Q3 2015/16</td> <td>2</td> <td>23</td> <td>90</td> </tr> <tr> <td>Q4 2015/16</td> <td>0</td> <td>23</td> <td>90</td> </tr> <tr> <td>Q1 2016/17</td> <td>6</td> <td>20</td> <td>80</td> </tr> <tr> <td>Q2 2016/17</td> <td>20</td> <td>20</td> <td>80</td> </tr> </tbody> </table> <p>■ Quarters    — Target (Quarters)    ▲ Annual</p>			Quarter	Quarters	Target (Quarters)	Annual	Q1 2015/16	0	23	90	Q2 2015/16	16	23	90	Q3 2015/16	2	23	90	Q4 2015/16	0	23	90	Q1 2016/17	6	20	80	Q2 2016/17	20	20	80
Quarter	Quarters	Target (Quarters)	Annual																												
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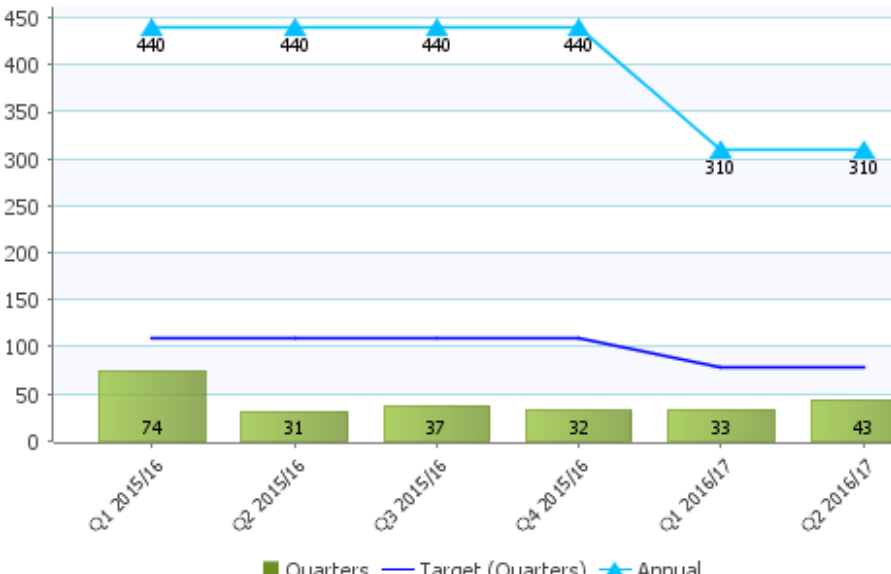
NI 157a Percentage of Major planning applications processed within 13 weeks																															
Managed By	Mike Avery	Status																													
Current Value	Current Target	Trend compared to last period	Trend compared to year ago																												
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Q2 2016/17	100.00%	90.00%	90.00%																												

NI 157b Percentage of Minor planning applications processed within 8 weeks																								
Managed By	Mike Avery	Status																						
Current Value	Current Target	Trend compared to last period	Trend compared to year ago																					
86.79%	70.00%																							
Latest Note	Significant improvement has been achieved by a greater emphasis on performance management which has included regular team meetings and coaching provided through weekly 1 to 1's which has allowed senior staff members to assist less experienced colleagues to identify key issues early on in the application process. The team has also embraced a positive and proactive approach towards their work.																							
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NI 157c Percentage of Other planning applications processed within 8 weeks																								
Managed By	Mike Avery	Status																						
Current Value	Current Target	Trend compared to last period	Trend compared to year ago																					
94.69%	80.00%																							
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Q4 2015/16	67.47%	80.00%																						
Q1 2016/17	76.16%	80.00%																						
Q2 2016/17	94.69%	80.00%																						




NI 152 Percentage of working age people on Job Seekers' Allowance																															
Managed By	Julie Beresford	Status	✓																												
Current Value	Current Target	Trend compared to last period	Trend compared to year ago																												
1.4%	1.5%	↓	↑																												
Latest Note																															
Performance against target	<p><b>NI 152 Percentage of working age people on Job Seekers' Allowance</b></p> <table border="1"> <thead> <tr> <th>Period</th> <th>Quarters (%)</th> <th>Target (Quarters) (%)</th> <th>Annual (%)</th> </tr> </thead> <tbody> <tr> <td>Q1 2015/16</td> <td>1.6%</td> <td>1.9%</td> <td>1.9%</td> </tr> <tr> <td>Q2 2015/16</td> <td>1.6%</td> <td>1.9%</td> <td>1.9%</td> </tr> <tr> <td>Q3 2015/16</td> <td>1.3%</td> <td>1.9%</td> <td>1.9%</td> </tr> <tr> <td>Q4 2015/16</td> <td>1.5%</td> <td>1.9%</td> <td>1.9%</td> </tr> <tr> <td>Q1 2016/17</td> <td>1.3%</td> <td>1.5%</td> <td>1.5%</td> </tr> <tr> <td>Q2 2016/17</td> <td>1.4%</td> <td>1.5%</td> <td>1.5%</td> </tr> </tbody> </table> <p>■ Quarters    — Target (Quarters)    ▲ Annual</p>			Period	Quarters (%)	Target (Quarters) (%)	Annual (%)	Q1 2015/16	1.6%	1.9%	1.9%	Q2 2015/16	1.6%	1.9%	1.9%	Q3 2015/16	1.3%	1.9%	1.9%	Q4 2015/16	1.5%	1.9%	1.9%	Q1 2016/17	1.3%	1.5%	1.5%	Q2 2016/17	1.4%	1.5%	1.5%
Period	Quarters (%)	Target (Quarters) (%)	Annual (%)																												
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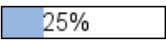

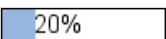





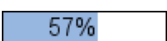

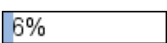

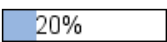

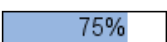
NI 154 Net additional homes provided																															
Managed By	Alison Gibson; Joanna Gray	Status																													
Current Value	Current Target	Trend compared to last period	Trend compared to year ago																												
43	78																														
Latest Note	In keeping with the national picture, house building continues to be slow in Gedling. A review is currently taking place of all schemes that have received planning permission to identify if there is any way to encourage starts on site.																														
Performance against target	<p style="text-align: center;"><b>NI 154 Net additional homes provided</b></p>  <table border="1"> <caption>NI 154 Net additional homes provided - Performance Data</caption> <thead> <tr> <th>Period</th> <th>Quarters</th> <th>Target (Quarters)</th> <th>Annual</th> </tr> </thead> <tbody> <tr> <td>Q1 2015/16</td> <td>74</td> <td>110</td> <td>440</td> </tr> <tr> <td>Q2 2015/16</td> <td>31</td> <td>110</td> <td>440</td> </tr> <tr> <td>Q3 2015/16</td> <td>37</td> <td>110</td> <td>440</td> </tr> <tr> <td>Q4 2015/16</td> <td>32</td> <td>110</td> <td>440</td> </tr> <tr> <td>Q1 2016/17</td> <td>33</td> <td>80</td> <td>310</td> </tr> <tr> <td>Q2 2016/17</td> <td>43</td> <td>80</td> <td>310</td> </tr> </tbody> </table> <p style="text-align: center;">■ Quarters    — Target (Quarters)    ▲ Annual</p>			Period	Quarters	Target (Quarters)	Annual	Q1 2015/16	74	110	440	Q2 2015/16	31	110	440	Q3 2015/16	37	110	440	Q4 2015/16	32	110	440	Q1 2016/17	33	80	310	Q2 2016/17	43	80	310
Period	Quarters	Target (Quarters)	Annual																												
Q1 2015/16	74	110	440																												
Q2 2015/16	31	110	440																												
Q3 2015/16	37	110	440																												
Q4 2015/16	32	110	440																												
Q1 2016/17	33	80	310																												
Q2 2016/17	43	80	310																												





## Quarter 2 Action Reports


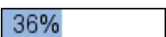



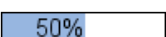

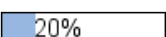

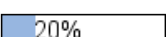
Action Status	
	Cancelled
	Overdue; Neglected
	Unassigned; Check Progress
	Not Started; In Progress; Assigned
	Completed

Title	Managed By	Status	Completion Date	Progress Bar	Notes
Develop and implement a local programme of job fairs	Julie Beresford		31-Mar-2019	<div><div style="width: 80%;">80%</div></div>	<p>A date has been set for this years Jobs Fair. The event will take place on Wednesday 21st September from 10am-2pm at Arnold Methodist Church. Economic Development and representatives from DWP have started to promote the event to employers and marketing materials are being developed to promote to DWP customers and Borough residents.</p> <p>The next apprenticeship fair will be held during National Apprenticeship Week in early 2017.</p>
Encourage and incentivise local businesses to offer work experience and apprenticeships	Julie Beresford		31-Mar-2019	<div><div style="width: 37%;">37%</div></div>	
Continue to implement employment agreements and pre-employment	Julie Beresford		31-Mar-2019	<div><div style="width: 40%;">40%</div></div>	In quarter two the Employment and Skills Plans have been

arrangements to maximise job opportunities for our residents linked to new developments					<p>developed for the Bloor Homes Spring Lane site and for the Woodhead NCHA Cavendish Pub site.</p> <p>Work is underway with developers to deliver the identified work areas with partners to support Gedling residents to access training and work opportunities during the lifetime of the build.</p> <p>The Gedling Colliery Employment and Skills meetings continue to plan employment and skills activities to be delivered on site once work gets underway in January.</p>
Identify and implement practical initiatives to support long term unemployed people back into work	Julie Beresford		31-Aug-2018		<p>Long term unemployment continues to be tracked on a quarterly basis.</p> <p>This work areas features in the Gedling Employment and Skills plan along with activities to help address these issues. This includes working with Groundwork and Gedling Homes on the delivery of the Talent Match programme and with the Prince's Trust on their 12 week programme and their 'Get Into' opportunities.</p>
Develop a number of growth/development schemes which are ready to progress when funding	Julie Beresford		31-Mar-2019		Two expression of interest applications were submitted in September to

opportunities arise					<p>Nottinghamshire County Council for the pre-development fund for Arnold and Carlton. These applications have been approved to progress to full application which will be submitted at the end of October.</p> <p>An application was submitted to D2N2 LEP for Growth Deal underspend for the Carlton Square regeneration scheme but was unsuccessful as it doesn't feature in the current N2 Combined Town Centre Programme application.</p>
Secure the provision of more affordable housing including homes for rent in the social housing sector	Alison Bennett		31-Mar-2019		
Reduce the number of empty homes in the Borough	Alison Bennett		31-Mar-2019		
Gedling Borough Council to continue to offer a minimum of 16 pre-employment work experience placements a year	David Archer		31-Mar-2019		
Co-ordinate a rolling programme of apprenticeships within Gedling Borough Council offering a minimum of five per year.	David Archer		31-Mar-2019		
Co-ordinate range of work experience placements for school children, as part of the National Curriculum	David Archer		31-Mar-2019		

Provide 2 paid intern opportunities within Gedling Borough Council on an ongoing basis	David Archer		31-Jan-2017	<div><div>100%</div></div>	
Secure construction of Gedling Access Road	John Robinson		31-Mar-2019	<div><div>25%</div></div>	
Deliver the Planning Development Control Improvement Plan	Mike Avery		31-Dec-2016	<div><div>50%</div></div>	<p>A Pre Application Advice service was introduced in October 2015.</p> <p>The frequency of planning committee meetings has been reduced from every 3 weeks to every 4 weeks, which is far more efficient in terms of meeting preparation.</p> <p>Work is progressing on an up to date enforcement plan which is a requirement of the National Planning Policy Framework (NPPF).</p> <p>Further work is however required to address customer service issues, the duty planner system. Issues in relation to the quality of the website are being looked at corporately through the marketing &amp; communication team in full consultation with DM Service.</p>
Secure adoption of Local Planning Document	Alison Gibson; Joanna Gray		30-Apr-2017	<div><div>60%</div></div>	

Deliver allocated housing sites	Alison Gibson; Joanna Gray		31-Mar-2019		Progress is being made on each of the strategic sites identified in the Aligned Core Strategy. Planning permission has been granted for the Teal Close, North of Papplewick Lane and Gedling Colliery sites. Part of the Top Wighay Farm site has been granted planning permission and is under construction The remainder of the allocated site has not been granted planning permission and is the subject of a development brief being prepared by the Council.
Maximise delivery of the allocated employment sites	Alison Gibson; Joanna Gray		31-Mar-2019		
Progress Integrated Transport Plan for Gedling with a particular focus on improving access to employment	John Robinson		31-Mar-2019		
Deliver improvement in the image and 'offer' of Arnold Town Centre including Arnold Market	John Robinson		31-Mar-2019		
Explore options and develop delivery plans for regeneration of Carlton Square area	John Robinson		31-Mar-2019		



**Report to: Overview and Scrutiny Committee**

**Subject: Scrutiny of the South Nottinghamshire Community Safety Partnership.**

**Date: 23 January 2017**

**Author: Members' Services Officer**

## **1. PURPOSE OF THE REPORT**

To inform Members about the requirement of the Overview and Scrutiny Committee to scrutinise the local Crime and Disorder Reduction Partnership.

## **2. BACKGROUND**

Under the Police and Justice Act 2006, local authorities are required to have a Crime and Disorder Committee to scrutinise how the local Crime and Disorder Reduction Partnership (CDRP), is tackling crime and disorder for the benefit of the local community; looking at the work of the partnership as a whole rather, than the work of individual organisations represented on the partnership. These requirements were enacted by the Crime and Disorder (Overview and Scrutiny) Regulations 2009 which came into force for local authorities in England on 30 April 2009.

Under the Act the Committee can:

- Review or scrutinise decisions made, or other action taken, in connection with the discharge by the responsible authorities of their crime and disorder function
- Make reports or recommendations to the local authority with respect to the discharge of these functions
- Request information from the responsible authorities
- Require attendance of officer or employees or responsible authorities to answer questions or to provide information.

Responsible authorities are

- The local authority
- The police force
- The police authority
- The fire and rescue authority
- The clinical commissioning group

The Overview and Scrutiny Committee serves as the Crime and Disorder Committee and meets on an annual basis to scrutinise the Community Safety Partnership.

Gedling is in the South Nottinghamshire Community Safety Partnership which was formed by a merger with Broxtowe and Rushcliffe CRDPs in 2009. This has enabled shared expertise and resources to facilitate efficiency savings and improvement in reductions in crime and disorder.

To assist Members' with this scrutiny David Wakelin, Director of Health and Community Wellbeing and Andy Callingham, Service Manager, Public Protection will be attending the meeting to provide Members with essential background information about how the partnership works and what they do.

Members are asked to consider if there are any specific areas they would like to be addressed at the March meeting.

### **3. RECOMMENDATION**

The Overview and Scrutiny Committee is recommended to:

- Consider the information provided
- Discuss and agree any specific issues they would like to examine at the next meeting of the committee.





**Report to: Overview and Scrutiny Committee**

**Subject: Scrutiny Work Programme**

**Date: 23 January 2017**

**Author: Elections and Members' Services Officer**

## **1. PURPOSE OF THE REPORT**

- i. To discuss the six month progress report on the recommendations of the Bonington Theatre review
- ii. To provide an update on the scrutiny work programme and discuss the 2016/2017 programme of scrutiny reviews
- iii. To inform members about issues raised at earlier committees.

## **2. COMPLETED SCRUTINY REVIEWS 2015/16**

### **2.1 The Bonington Theatre**

The report and recommendations were presented to Cabinet on the 19<sup>th</sup> May 2016 and a written response was presented to the Overview and Scrutiny Committee on the 27<sup>th</sup> June 2016. A six month update on the progress of the implementation of the accepted recommendations is attached at **Appendix 1**.

## **3. SCRUTINY IN WORKING GROUPS**

### **3.1 Issues of an aging population review**

Working group members; Councillor Doyle (Chair), Gregory, Paling, Scoggie and Walker.

The working group is examining a range of challenges presented by the growth in an aging population, and will include what the authority doing to acknowledge, its possible consequences and issues around health, housing, care and loneliness. The group has had two meetings and at the second one held discussions with Councillor Muriel Weisz (Chair of the County Adult Social Care Committee), Lance Juby (Service Manager Community Relations) and Andy Callingham (Service Manager Public Protection)

### **3.2 Income Generation**

Working group members: Councillors Lawrence (Chair), Paling, Scoggie, Miller, Barnfather.

Members will be considering income generation activity by the authority. As the authority faces a decrease in funding it is necessary to consider how additional income could be generated by adopting a more commercial approach rather than just simply increasing fees and charges.

The working group will be examining what the authority is currently doing to generate additional income and will explore what other opportunities could be available.

### **3.3 Gedling Councillor Standard**

The Gedling Leader, Manager and Employee Standards are used when recruiting staff to the organisation and form an important part of the staff annual PDR. The standards set out the behaviours that are expected of Gedling Employees. When the standards were recently refreshed and approved by the Joint Consultative and Safety Committee the Committee felt it would be useful for a similar set of standards to be developed for elected members. One of the remit's of the Overview and Scrutiny Committee is to assist with policy development so it is intended to establish a small scrutiny task group to progress this work.

This would be a short piece of work undertaken by a 'task and finish group' over the course of one or two meetings. Members are asked to consider they would like to be involved in this work.

## **4. SCRUTINY IN COMMITTEE**

At the Overview and Scrutiny Committee in June 27<sup>th</sup> 2016, members agreed to continue with a programme of attendance by Portfolio Holders and relevant officers at committee. Areas of performance within each Portfolio for examination will be identified, and questions for Portfolio Holders submitted in advance of each meeting, however 'ad hoc' questions may be put forward at the meeting itself. Non-executive members will also be invited to submit questions for the Portfolio Holder.

The meeting of Overview and Scrutiny Committee scheduled to take place on the 15<sup>th</sup> of May has been rescheduled. The meeting will now take place on Monday, 8<sup>th</sup> of May 2017

**The programme for 2016/17 is below:**

<b>13 March 2017</b>	Jenny Hollingsworth Growth and Regeneration
<b>8 May 2017</b>	Garry Gregory Community Development

The scrutiny work programme is attached at **Appendix 2**.

**5. INFORMATION UPDATES FROM PREVIOUS ITEMS AT COMMITTEE**

**5.1 Recording of meetings**

Members requested information regarding the number of people who had listened to recordings of committee meetings. Recording is only available for Council and the Planning Committee. As part of the trial detailed analysis of the number of listeners is not available but is estimated to be in the low teens.

**5.2 Arnold Market**

A number of developments have taken place regarding the Arnold Market site. As the Portfolio Holder for Growth and Regeneration will be attending the next Committee, Members will be able to request an update on progress this meeting.

**5.3 Gedling Borough Council Accredited Learning Centre**

'The Centre' was born out of a necessity to reduce spending in learning and development. Traditionally the council had, wherever possible run training courses which resulted in the employee receiving a qualification. This was to create a 'win-win- situation both for the organisation and the employee. We used the motto "Develop the Council by developing the people within it." This style of training had proved successful and somewhere in the region of 50 employees receiving accreditation each year.

We used the provision of 'funded training' during the 'Train to Gain' period when government funding was quite freely available but soon that began to be withdrawn and the majority of programmes were funded from the Council's 'training budget' This substantially reduced the number of programmes we were able to offer. However working closely with training supplier we continued delivering our own programmes.

One of the major costs at the time was IT training, costing somewhere in the region of £5000 per year. Two of the staff in the IT section had the capability to train other people so they undertook 'trainer skills' and were accredited with the City and Guilds Learning and Development Certificate which qualifies them as 'workplace trainers'. Both have begun delivering basic training in desktop applications which substantially reduced costs.

As further reductions were required in spending we came to the conclusion that we could no longer offer the traditionally qualification courses unless we changed our approach altogether. Taking the success of the IT training as a guide, we reasoned that it could be done with all other types of programmes. I had already trained and accredited other members of staff in the skills of training and assessing and with their help we were now in a position to begin offer qualification programmes in our own right.

We submitted a proposal to create Gedling Borough Council as an independent accredited learning centre registered with the City and Guilds, the Institute of Leadership and Management and later, with the Chartered Management Institute.

We now offer a full range of Management, Leadership, and Business Skills qualifications and other schemes are slowly coming on line. Other than our own staff, candidates have come from Rushcliffe, Broxtowe and Newark and Sherwood Councils, Gedling Homes, the Clinical Commissioning Group. Looking towards the new apprenticeship schemes we are assisting local businesses by training managers and owners in the skills of training and coaching. We hope that this will improve the prospects of the apprentices and that overall they will learn more and they will be of more value to their employer.

We are also now working with another accredited centre, CMBD, and helping them fulfil some of their programmes.

The accredited centre will grow for as long as the council wants this to happen. All our trainers and assessors are employees formally accredited by us and helping out where they can.

**Mike Calladine**  
**Learning and Development Officer.**

#### **5.4 East Midlands Ambulance Service (EMAS)**

During the presentation by EMAS at the last committee members requested additional information regarding some of the initiatives highlighted.

Northants Commissioning of Quality Innovation Framework – 2 years in

Year 1 – was very much about having a care home/GP/primary care/hospitals focus. Upskilling information and pathways that these groups utilised. Proactive management of patients i.e. how to manage simple care needs, pressure sores etc.

Year 2 – focus on domiciliary care providers. Frail and Elderly (persons) Liaison Officer (FELO's) working with Clinical Commission Groups to look at care agencies and 999 activity. FELOs also responsible for rolling out a training falls package to all EMAS staff in Northants.

Frail and Elderly (persons) Liaison Officers aim:

- to appraise how EMAS responds to 999 calls involving older persons
- to support the local community to access right care, in the right time and in the right place
- facilitate and embrace a multi-agency approach to support continuing health and social care in or as close to own homes as possible
- avoid inappropriate transportations to A&E

**Annie Palmer**  
**External Relations Manager**  
**East Midlands Ambulance Service**

#### **6. RECOMMENDATIONS**

The Overview and Scrutiny Committee is recommended to:

- Consider and discuss the responses to the Bonington Theatre recommendations progress report
- Note the information regarding the scrutiny work programme and nominate membership for the Gedling Councillor Standard 'task and finish' working group
- Consider and comment on the information updates from previous items at committee concerning the:
  - Health, Housing and Wellbeing Portfolio
  - Recording of meetings
  - Arnold Market
  - The Accredited Training Centre
  - East Midlands Ambulance Service

## **APPENDICES**

**Appendix 1: Bonington Scrutiny Review update**

**Appendix 2: Scrutiny Work Programme**

## **Responses to Scrutiny Review Recommendations**

### **Report to Overview Committee**

Title of the review: **The Bonington Theatre Scrutiny Working Group**

Date review completed: Update 8<sup>th</sup> January 2017

Date Presented to Cabinet:

Portfolio Holder: Councillor H Wheeler

Chair of the review group: Councillor Gregory

Officer supporting the review: Helen Lee

Response due to the Overview Committee (28 days):

#### **Guidance**

The final report and recommendations from the above review have been considered by Cabinet and a written response to the recommendations from the responsible Cabinet Member to the Overview Committee is required within twenty eight days of the date the review was presented to Cabinet.

If you need any further assistance in completing this response please contact the Officer that supported the review

#### **Recommendation 1**

**An A4 poster displaying the cinema and theatre programme is produced monthly for distribution to local groups.**

To be completed after the report has been presented to Cabinet

(Please tick) Recommendation Accepted ☒ Partly accepted ☐ Do not accept ☐

An A4 poster is produced monthly summarising films and theatre events. This is created and printed internally. These are displayed in supermarkets and poster sites as far as possible. At this point they are not distributed to more than a few Members or local groups. This will be taken up with the Portfolio Holder and Leader to best identify the appropriate course of action.

A large cinema-sized poster is also produced for poster panels outside the theatre, which has lifted our profile and proved very effective. We will investigate opportunities to display this poster at other sites in the Borough.

## **Recommendation 2**

**The free cinema screening for young people is progressed.**

**Part 1** – to be completed after the report has been presented to Cabinet

(Please tick) Recommendation Accepted ☒ Partly Accepted ☐ Do not accept ☐

The Youth Council representatives have been contacted but progress has proved difficult due to the school timetable and activities. We have continued to show films aimed at the 16-25 age range, though with less success than our more frequent 45 plus age group. In revising the current Marketing Plan, we will look at the extent to which we have penetrated this market segment and the options that exist to increase it.

## **Recommendation 3**

**The viability of marketing a student night with appropriate films and concessionary prices is considered.**

**Part 1** – to be completed after the report has been presented to Cabinet

(Please tick) Recommendation Accepted ☒ Partly Accepted ☐ Do not accept ☐

This will follow on from the discussions re Recommendation 2 – with the possibility of the students themselves choosing the films and, of course, reaching that audience. It is anticipated that the new Trainee post (See update on Recommendation 8) will provide an appropriate link to this age range/market.

## **Recommendation 4**

**Use of local papers for advertising is fully explored.**

**Part 1** – to be completed after the report has been presented to Cabinet

(Please tick) Recommendation Accepted ☒ Partly Accepted ☐ Do not accept ☐



With the help of Communications Team, this will be followed up. Press Listings are free of charge but require weekly updates. National press listings require online updates. The theatre has very limited resources to pay for advertising though a weekly ladder ad would be useful in order to sit alongside other Nottingham cinemas in the local papers (though this could cost up to £100 per week). The local NG5 publication now prints a two-monthly listing of our cinema and theatre events free of charge.

## **Recommendation 5**

**Revenue from increased ticket sales/hires and increased film screenings should be reinvested in publicity and marketing to reach a wider audience.**

**Part 1** – to be completed after the report has been presented to Cabinet

(Please tick) Recommendation Accepted ☒ Partly Accepted ☐ Do not accept ☐

Film audiences have been influenced by the choice of film and vary significantly. The 16-25 age group has proved hardest to reach (Refer Recommendations 2 & 3). The Summer programme was less popular than expected – probably a seasonal issue.

Attendances generally picked up in the Autumn and have been maintained.

Profit margins have not been as high as predicted when the original cinema proposal was made. We will continue to monitor the profits on films on a quarterly basis and review the potential to invest more in marketing as the cinema programme becomes established.

The screening of Live Broadcasts, offering a significant source of income and an important part of our audience development plans, has not yet commenced. The broadband line has now been installed and we have had confirmation that planning permission is not required for the satellite dish. We anticipate that the equipment will be in place by mid-February. The setting up of contracts, fixing broadcast dates etc will then take place before launching the programme at the start of the new financial year.

## **Recommendation 6**

**The theatre brand is reinforced by the identification of theatre staff.**

**Part 1** – to be completed after the report has been presented to Cabinet

(Please tick) Recommendation Accepted ☒ Partly Accepted ☐ Do not accept ☐

Uniforms ie polo shirts and blouses are being sourced with a standard design – black for backstage staff, maroon for FOH and bar staff. The logo will be in line with the newly designed signage at the front of the building. The order for the technicians' shirts has been placed; the remaining staff will have theirs before end of March 2017.

### **Recommendation 7**

**That a staffing structure be implemented that reflects the needs of the venue.**

**Part 1** – to be completed after the report has been presented to Cabinet

(Please tick) Recommendation Accepted ☐ Partly Accepted ☒ Do not accept ☐

A casual projectionist, Russell Davies, was taken on in August 2016. He has proved to be a valuable advocate for the Cinema. Russell has improved our social media presence and regularly promotes the Cinema to local groups. The post of Trainee Theatre Administrator (Intern) was advertised in December – see below Recommendation 8.

### **Recommendation 8**

**The feasibility of appointing an apprentice or intern, particularly one with theatre management, marketing, graphic design or social media skills, should be fully explored, possibly through initiating a link to Nottingham Trent University.**

**Part 1** – to be completed after the report has been presented to Cabinet

(Please tick) Recommendation Accepted ☒ Partly Accepted ☐ Do not accept ☐

A budget was identified during the Summer 2016, including a contribution from Organisation Development, towards a one year position. A job description and person specification was written and an advert published in December. Recruitment is currently in progress and an appointment will be made mid-January 2017 for a 12 month period.

### **Recommendation 9**

**Additional external advertising is displayed particularly in the area around the leisure centre.**

**Part 1** – to be completed after the report has been presented to Cabinet

(Please tick) Recommendation Accepted ☒ Partly Accepted ☐ Do not accept ☐

The canopy now has an illuminated sign which has already proved to be very effective. At the same time, two banner boards measuring 1m x 2m were installed (in September) on High Street, at the side of the Leisure Centre. When not displaying plastic banners, they promote the theatre: BONINGTON Theatre Cinema Bar.

An additional illuminated cinema poster board is due to be installed week commencing 9 January which will be clearly visible as people drive into the car park.

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Overview and Scrutiny Committee work programme 2016/17					
	<ul style="list-style-type: none"> <li>Programme of Portfolio Holding to account</li> </ul>	Performance review		Current reviews	Responses to scrutiny reviews
27 June 2016	Councillor J Clarke & Cllr M Payne (Provisional)	Quarter 4 data	CCfA update Work programming		Final Report and Recommendations Obesity Review Response to Bonington Theatre Report
19 September 2016	Councillor P Barnes Environment	Quarter 1 data	Update recording of meetings CCfA update Work programming		
21 November 2016	Councillor Henry Wheeler Housing, Health and Wellbeing	Quarter 2 data	6 month update Arnold Market  EMAS	Ageing population	Response to the Obesity review
23 January 2017	Councillor David Ellis Public Protection		<ul style="list-style-type: none"> <li>Crime and Disorder Scrutiny</li> <li>Police and Crime Commissioner</li> </ul>	Income generation	Update Bonington Theatre
13 March 2017	Councillor Jenny Hollingsworth Growth and Regeneration	Quarter 3 data	Asset Transfer?		Update Obesity Review
15 May 2017	•				

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## **Reports and Notices received by the Chair of Overview and Scrutiny Committee as required under the Constitution or Law.**

### **1. Items referred to the Chair of Overview and Scrutiny Committee under Contract Standing orders and Standing orders for dealing with Land**

Notifications received where it has not been possible to obtain 3 quotations for a contract estimated to be between £10,000 and £50,000.

- To enter into a contract with Covalent (Ideagen PLC) for the provision of system maintenance, development and support contract for the Council's performance management system.

Please note that the above list may not be exhaustive; items may be referred at short notice to the Chair of Overview and Scrutiny Committee.

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